

DLA PROCESS IMPROVEMENT MEETING

DEFENSE LOGISTICS AGENCY

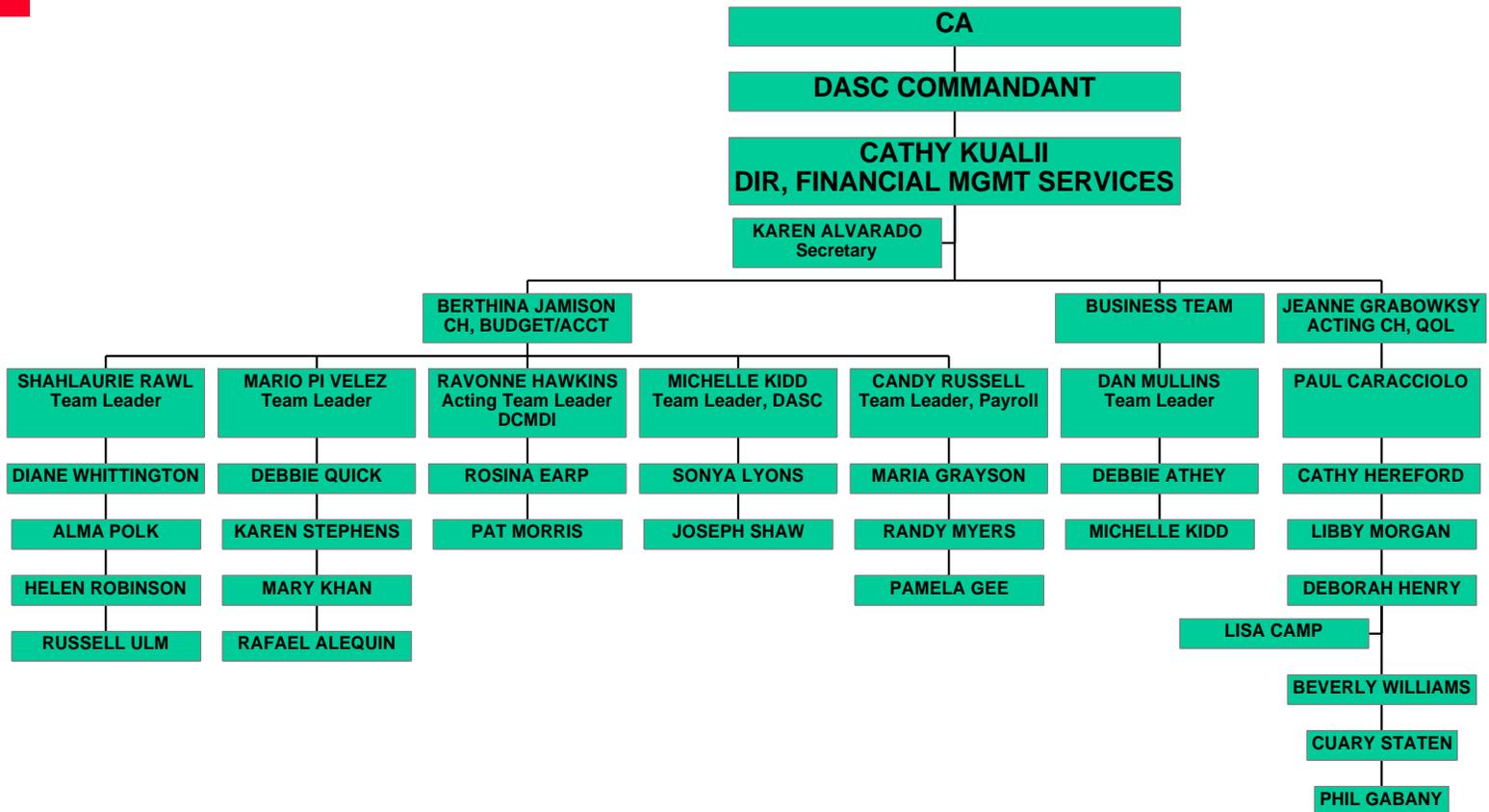


DASC FINANCIAL SERVICES

**Presented By: Cathy Kualii
DASC-F**



ACTIVITY: DLA ADMINISTRATIVE SUPPORT CENTER
SITE LOCATION: FORT BELVOIR HQC



DEFENSE LOGISTICS AGENCY



DASC
Financial Services

BUDGET

- Performs budget execution for 37 customers
- Input targets (budget authority) for customers
- Receive and process obligation requests from customers
- Monitor targets/obligations to ensure that customers are within their obligational authority
- Provide monthly financial reports to customers



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BUDGET

- Review, research and post obligations (if necessary) to clear monthly negative unliquidated obligation reports (NULOS)
- Perform quarterly unliquidated obligation reviews with all customers

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ACCOUNTING

- Post all obligations and expenses to DBMS as directed by DASC budget analysts
- Research NULOS as directed by DASC budget analysts



PAYROLL

- Service approximately 5,000 employees
- Assist new and existing employees with various pay and leave issues
- input direct deposits
- input address changes, w-4's, bonds, charitable contributions, election of union dues, allotments, leave balances, and time and attendance adjustments

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PAYROLL

- System administrators for both ATAAPS and DCPS
- Responsible for correcting all payroll interface violation correction reports



OTHER LIAISON RESPONSIBILITIES

- Performs as system administrators for the following applications:
 - Perdiemazing (PDA) Travel System
 - AAS Financial Inquiry System (AFIS)
 - Defense Property Accountability System (DPAS)

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BUSINESS TEAM

- Pricing and negotiation of support agreements
- Customer Service Team
- Manage and collect DASC reimbursables

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QUALITY OF LIFE PROGRAM FOR HQC

- Family Programs
- Special Events
- Child Care
- Fitness and Wellness

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GOVERNMENT TRAVEL CARD

- APC for DASC serviced customers
- Reconciles monthly billings from Bank of America and Carlson Wagonlit Travel
- POC to Military Traffic Management Command (MTMC)