Changes to cFolders
Search and Filter

December 12, 2018
Overview of cFolders Changes

- Effective December 12, 2018, changes to cFolders limit the search and filter capabilities for vendors accessing technical data associated with solicitations.

- Vendors are required to use a complete valid Solicitation Number to filter on solicitations.

- Vendors are required to enter a complete valid Solicitation Number to filter a solicitation that contains more than one material or to filter a divided long-term contract (LTC).

- Vendors are no longer allowed to use a wildcard to filter for a solicitation.
Click on “Solicitations”
DIBBS Solicitation Search

Notice: THE LINK - CONNECTING SUPPLIERS WITH DLA - ISSUE 10 » Read Notice

Please read notices posted on the Notices page.

- DLA Solicitations and Opportunities
  - DLA Requests for Quotation (RFQ) Search
    Search DIBBS simplified acquisition database which contains all RFQs under Simplified Acquisition Threshold.
  - DLA Requests for Proposal (RFP) / Invitation For Bid (IFB) Search
    Search DIBBS large purchase database which contains DLA RFP and IFB Simplified Acquisition Threshold or greater.

- Other Opportunities
  - Federal Business Opportunities (FedBizOpps)

Input Solicitation Number and select “Go”
DIBBS Solicitation Search

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Location: Home » Solicitations

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- Other Opportunities
  - Federal Business Opportunities (FedBizOpps)

Select “Click to view”
Accessing cFolders from DIBBS: Tech Docs

Notice:  · THE LINK - CONNECTING SUPPLIERS WITH DLA - ISSUE 10 » Read Notice

Location: Home » Solicitations » RFQs » RFQ Record

[ RFQ Search - Recent RFQs - RFQs by Issue Date - RFQs by Return By Date - RFQs by FSC ]

RFQ Package Data

<table>
<thead>
<tr>
<th>Solicitation #</th>
<th>Status</th>
<th>Issue Date</th>
<th>Return By</th>
</tr>
</thead>
<tbody>
<tr>
<td>SPE7M1-19-T-3758</td>
<td>Open Quo</td>
<td>11-29-2018</td>
<td>12-10-2018</td>
</tr>
</tbody>
</table>

Documents:
Solicitation: SPE7M119T3758.PDF
No Attachments

Item/Tech Data/Purchase Request:

<table>
<thead>
<tr>
<th>#</th>
<th>NSN/Part No.</th>
<th>Nomenclature</th>
<th>Technical Documents</th>
<th>Purchase Request QTY</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>2090-00-148-9942</td>
<td>LOCKER, CLOTHING</td>
<td>Tech Docs</td>
<td>0077304812 Qty: 53</td>
</tr>
</tbody>
</table>

Click on “Tech Docs” which will open up cFolders.
cFolders Warning Page

1. Must be a minimum of 15 characters
2. Must have at least 2 upper case characters
3. Must have at least 2 lower case characters
4. Must have at least 2 numbers
5. Must have at least 2 special characters
6. Must begin with a letter or number

Warning: This system contains technical data whose export is restricted by the Arms Export Control Act (Title 22, U.S.C. 2751, et seq.) or the Export Administration Act of 1979 (Title 50, U.S.C., App 2401 et seq.), as amended. Violations of these export control laws are subject to severe criminal penalties. Export of information contained herein, which includes, in some circumstances, release to foreign nationals within the United States, without first obtaining approval or license from the Department of State for items controlled by the International Traffic in Arms Regulations (ITAR), or the Department of Commerce for items controlled by the Export Administration Regulations, (EAR), may constitute a violation of law. Under 22 U.S.C. 2778 the penalty for unlawful export of items or information controlled under the ITAR is up to 2 years imprisonment, or a fine of $100,000 or both. Under 50 U.S.C., Appendix 2410, the penalty for unlawful export of items or information controlled under the EAR is a fine of up to $1,000,000, or five times the value of the exports, whichever is greater, or for an individual, imprisonment for up to 10 years, or a fine of up to $250,000, or both.

Warning: Pursuant to DoD Instruction 5230.24, further distribution of the data contained within cFolders (other than data marked with Distribution Statement 'A') by non-Government entities or individuals is strictly prohibited, unless otherwise authorized by contract or agreement. Violations of this policy will result in the revocation of cFolders access and may result in criminal penalties.

Warning: This system contains proprietary data owned by the Original Equipment Manufacturers (OEM). Users must abide by the restrictions set forth in the signed non-disclosure agreements. Any actual or suspected breach of the restrictions set forth in the non-disclosure agreements shall be grounds for removal of the bidder/offeree/contractor from the qualified bidders list for that license agreement. Violations of these license agreements may be grounds for legal proceedings by the Government and/or the OEM.

If you need assistance please contact the helpdesk at 1 (855) 352-0001.

Read warnings and choose action
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Warning: Pursuant to DoD Instruction 5230.24 and Distribution Statement “A” in JALOP, the information contained in this system is obtained from or contains U.S. Government furnished data. Therefore, the information is restricted in accordance with the Export Administration Regulations (15 C.F.R. 730-774, et seq.) or the Export Administration Act of 1979. Non-U.S. persons are subject to severe criminal penalties and civil fines for the disclosure, sale, transfer, or delivery of control by the International Traffic in Arms Regulations (ITA). Even in the absence of an ITA, violation of the Export Administration Regulations (E.A.R.) can result in the denial, suspension, or revocation of export licenses or the granting of export licenses subject to other conditions. In some circumstances, release of the information to non-U.S. persons is prohibited. The exportable items controlled by the International Traffic in Arms Regulations (ITA) may carry a penalty for unlawful export. In addition, the items controlled by the Export Administration Act of 1979 (Title 22, U.S.C. 2751, et seq.) or the Export Administration Act of 1969 shall be subject to severe criminal penalties and civil fines. In some circumstances, release of the information to non-U.S. persons is prohibited. The exportable items controlled by the Export Administration Act of 1979 (Title 22, U.S.C. 2751, et seq.) or the Export Administration Act of 1969 shall be subject to severe criminal penalties and civil fines.

Input User Id and Password and select “Ok”.

If you need assistance please contact the helpdesk at 1 (855) 352-0001.
Accessing cFolders from the DIBBS “Tech Docs” link takes you to the TDP at the NSN level.

To search for Solicitations or Purchase Requisitions, click on “Home” in the upper left hand corner.
The Home Page is divided into two views:

1. **Functions** – On 8/27/2018 the Functions area was changed removing the capability to search by Material Group, Material Number and Drawing.

2. **Solicitation List**

   Click on Filter for Solicitation Folder
Logging Directly into cFolders

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5. Must have at least 2 special characters
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Read warnings and choose action

cFolders URL: https://pcf1x.bsm.dla.mil/cfolders
cFolders Login Screen

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If you need assistance please contact the helpdesk at 1 (855) 352-0001.

Input User Id and Password and select “OK”
Logging directly into cFolders takes you to the cFolders Home Page. The Home Page is divided into two views:

1. Functions – On 8/27/2018 the Functions area was changed removing the capability to search by Material Group, Material Number and Drawing Solicitations List.

2. Solicitation List.

Click on Filter for Solicitation Folder.
Search using Solicitation Number

Changes have been made to the Filter for Solicitation Folders. You will only have access to Filter on Solicitation and Material Number. Solicitation Number is mandatory and it must be a complete valid Solicitation Number. Wildcards are no longer permitted. Enter complete valid solicitation number and click on “Save”
<table>
<thead>
<tr>
<th>Solicitation Number</th>
<th>Status</th>
<th>Post Date</th>
<th>Close Date(*)</th>
<th>License Agreements</th>
<th>Export Control</th>
<th>Foreign Secure</th>
<th>Material Group</th>
<th>Material Number</th>
<th>Material Description</th>
<th>Download</th>
<th>File Size</th>
</tr>
</thead>
<tbody>
<tr>
<td>SPM7M12Q0081</td>
<td>Open</td>
<td>10/31/2011</td>
<td>11/21/2020</td>
<td>Yes</td>
<td>No</td>
<td></td>
<td></td>
<td>5935</td>
<td>007284629</td>
<td>CONNECTOR, PLUG, ELECTRIC</td>
<td>SPM7M12Q0081</td>
</tr>
</tbody>
</table>

* The solicitation close date has been amended

TDP is displayed at the Solicitation level
Search using an incomplete Solicitation Number

Entering an incomplete Solicitation Number will cause the results to be empty.
An incomplete Solicitation Number causes results to come back empty.
Entering only a Material Number will result in a warning to also include Solicitation Number.
Warning displayed when searching by Material Number without Solicitation Number. Solicitation Number is **Mandatory**.
Enter a complete valid Solicitation Number and a Material Number.
Search by Solicitation Number and Material Number results in the TDP being displayed at the Solicitation level.

- The solicitation close date has been amended.
Using a wildcard in Solicitation Number will result in a warning that wildcards are not permitted.
Warning displays stating that wildcards are not permitted and a complete valid solicitation number is required.
LTC Solicitation Search using Solicitation Number

Enter LTC Solicitation Number and select “Save”
Relevant solicitation folders are displayed.

<table>
<thead>
<tr>
<th>Solicitation Number</th>
<th>Status</th>
<th>Post Date</th>
<th>Close Date(*)</th>
<th>License Agreements</th>
<th>Export Control</th>
<th>Foreign Secure</th>
<th>Material Group</th>
<th>Material Number</th>
<th>Material Description</th>
<th>Download File Size</th>
</tr>
</thead>
<tbody>
<tr>
<td>TESTLTC20180110</td>
<td>Open</td>
<td>01/09/2018</td>
<td>01/01/2019</td>
<td>01</td>
<td>No</td>
<td>No</td>
<td>2320</td>
<td>GMCFOLDER</td>
<td>DUMMY PROFIT CENTER</td>
<td>No File</td>
</tr>
<tr>
<td>TESTLTC20180110_001</td>
<td>Open</td>
<td>01/09/2018</td>
<td>01/01/2019</td>
<td>01</td>
<td>Yes</td>
<td>No</td>
<td>MULT.</td>
<td>1650</td>
<td>SLIDE, DIRECTIONAL</td>
<td>No File</td>
</tr>
<tr>
<td>TESTLTC20180110_002</td>
<td>Open</td>
<td>01/09/2018</td>
<td>01/01/2019</td>
<td>01</td>
<td>Yes</td>
<td>No</td>
<td>MULT.</td>
<td>MULTIPLE</td>
<td>MULTIPLE</td>
<td>No File</td>
</tr>
<tr>
<td>TESTLTC20180110_003</td>
<td>Open</td>
<td>01/09/2018</td>
<td>01/01/2019</td>
<td>01</td>
<td>Yes</td>
<td>No</td>
<td>MULT.</td>
<td>MULTIPLE</td>
<td>MULTIPLE</td>
<td>No File</td>
</tr>
<tr>
<td>TESTLTC20180110_004</td>
<td>Open</td>
<td>01/09/2018</td>
<td>01/01/2019</td>
<td>01 14</td>
<td>Yes</td>
<td>No</td>
<td>MULT.</td>
<td>MULTIPLE</td>
<td>MULTIPLE</td>
<td>No File</td>
</tr>
<tr>
<td>TESTLTC20180110_005</td>
<td>Open</td>
<td>01/09/2018</td>
<td>01/01/2019</td>
<td>Yes</td>
<td>No</td>
<td>MULT.</td>
<td>MULTIPLE</td>
<td>MULTIPLE</td>
<td>MULTIPLE</td>
<td>No File</td>
</tr>
<tr>
<td>TESTLTC20180110_006</td>
<td>Open</td>
<td>01/09/2018</td>
<td>01/01/2019</td>
<td>Yes</td>
<td>No</td>
<td>MULT.</td>
<td>MULTIPLE</td>
<td>MULTIPLE</td>
<td>MULTIPLE</td>
<td>No File</td>
</tr>
<tr>
<td>TESTLTC20180110_007</td>
<td>Open</td>
<td>01/09/2018</td>
<td>01/01/2019</td>
<td>Yes</td>
<td>No</td>
<td>MULT.</td>
<td>MULTIPLE</td>
<td>MULTIPLE</td>
<td>MULTIPLE</td>
<td>No File</td>
</tr>
</tbody>
</table>
Divided LTCs that contain multiple materials that are divided into multiple folders, enter the Solicitation Number and the Material Number and select Save.
The solicitation folders that contain that material number will be displayed. Double click on the solicitation folder.
Material Number within the Solicitation Folder

<table>
<thead>
<tr>
<th>Material Group/Number</th>
<th>Description</th>
<th>Base Document</th>
<th>Download</th>
<th>File Size</th>
</tr>
</thead>
<tbody>
<tr>
<td>3120 013991710</td>
<td>BUSHING, SLEEVE</td>
<td>9418177</td>
<td>No Files</td>
<td></td>
</tr>
<tr>
<td>3120 013987206</td>
<td>BEARING, SLEEVE</td>
<td></td>
<td>013987206</td>
<td>385KB</td>
</tr>
<tr>
<td>3120 013184268</td>
<td>BUSHING, SLEEVE</td>
<td>2006904</td>
<td>013184268</td>
<td>740KB</td>
</tr>
</tbody>
</table>

Material Number within the solicitation folder is displayed.