

Defense Logistics Agency



Turn-in Guidance for Disposition of Unclassified Computer Hard Drives

Foreword



It is very important to check all your computer equipment and property prior to turn-in to the DRMO for any “**Secret**”, “**Classified**”, “**Confidential**”, “**Tempest**” or “**Hazardous**” indicator!

Quick Guide

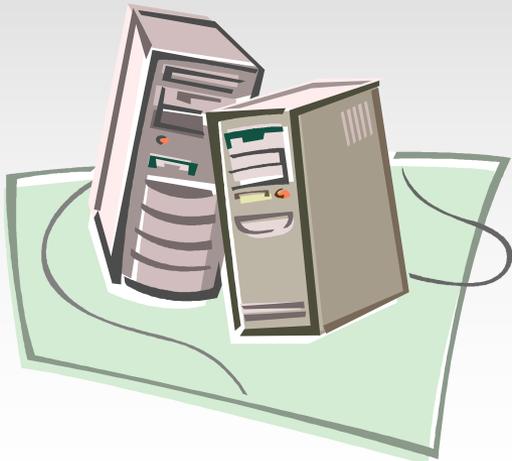
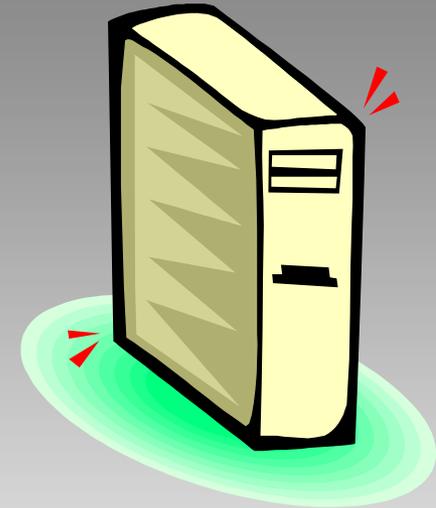


CPU Turn-In Requirements *without* Hard Drives

DL Form 1348-1A or 1348-2 (filled-out completely)

- CPU chassis serial number in block 26 (optional).
- 1 required statement either on/or with the DD Form 1348-1A or 1348-2 and 2 optional statements (refer to chart #9 for details).

Label on chassis using DL Form 2500 or equivalent.



CPUs Turn-In Requirements *with* Hard Drives

DD Form 1348-1A or 1348-2 (filled-out completely)

- CPU chassis serial number or hard drive serial number in block 26 (optional).
- 1 required statement either on or with the DD Form 1348-1A or 1348-2 in block 27 (refer to chart #16 for details).

Label on chassis using DL Form 2500 or equivalent

Electronic Turn-In Document (ETID)



Interested in participating? Click

[etid etid etid](#)



CONUS/OCONUS Disposal Sites-

Disposal Turn-in Document (DTID)



View, fill-out and print a DTID (DD Form 1348-1A or 1348-2)

DD FORM 1348-1A, JUL 91 (EO) ISSUE RELEASE RECEIPT DOCUMENT

26. FIG 4-6
UIC 253
CONTROLLING
DIST 05560
UP 03-00

25. ADDITIONAL
STOCK NO. 6
ADD 0523

24. DOCUMENT NUMBER
& SUPPL. (004)

1. TOTAL PRICE

2. SHIP FROM

3. SHIP TO
DRMO
K-TOWN
SG-4070

4. LINE FOR

5. UNIT PRICE

6. QUANTITY

7. UNIT RATE

8. TYPE CODE

9. PS

10. OR. REC.

11. UNIT VEH

12. UNIT USE

13. UIC

14. SL

15. SIGNATURE

16. RECEIVED BY

17. RECEIVED BY
CPU

18. RECEIVED BY

19. RECEIVED BY

20. TOTAL VEH

21. TOTAL USE

22. RECEIVED BY

23. RECEIVED BY

POC
NAME:
UNIT NAME:
PHONE #:
SIGNATURE:

EXAMPLE

DoDAAC JULIAN SER#
DATE

HARD DRIVE(S) HAVE BEEN REMOVED (as appropriate)
CPU(S) CONTAINS NO CLASSIFIED, CONFIDENTIAL OR HAZARDOUS MATERIALS (optional)
"The equipment described by this document meets the disposition requirements in accordance with the DoD Memorandum
"Disposition of Unclassified Computer Hard Drives", dated June 4, 2001." (required on or with the 1348-1A)

PERFORM (DLA)

Disposal Turn-in Document (DTID)



DD Form 1348-1A or 1348-2 - required information:

Columns: 25-29 **QUANTITY** - *Actual Quantity*
74-80 **UNIT PRICE** - *Unit Price*

- Block: 1. **TOTAL PRICE** - *Total Price*
2. **SHIP FROM** - *Your unit name address*
17. **NOMENCLATURE** - *i.e., CPU, printer, monitor*
24. **DOCUMENT NUMBER & SUFFIX** - *Your DoDAAC, Julian Date
& Document Serial Number*
25. **NATIONAL STOCK NO. & ADD** - *NSN or FSC: 7021-00 CPU,
7025-00 Monitor, 7025-00 Printer*
26. **RIC** - *Your DoDAAC, Julian Date & Serial Number*
27. **ADDITIONAL DATA** - *POC information. You may add optional
statements/certifications*

Disposal Turn-in Document (DTID)



A DD Form 1348-1A or 1348-2 (DTID) must accompany all property. A separate DTID is required for each National Stock Number (NSN) or Federal Supply Group (FSG)/Federal Stock Class (FSC) w/nomenclature.

✓ The DTID must be properly filled-out.

✓ POC information should be included, (i.e. print name, signature, phone number and address.

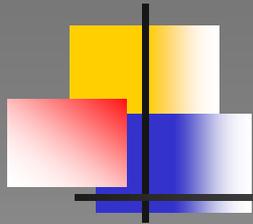
DD FORM 1348-1A, JUL 91 (EG) ISSUE RELEASE REPT DOCUMENT
 28. ADDITIONAL DATA

1. TOYAL FSC	2. SHIP TO	3. SHIP TO DRMO K-TOWN SG-4070
4. UNIT PRICE	5. DOLLARS	6. CENTS
7. UNIT PRICE	8. DOLLARS	9. CENTS
10. DATE	11. UNIT PRICE	12. UNIT PRICE
13. DATE	14. UNIT PRICE	15. UNIT PRICE
16. POC CLASSIFICATION	17. POC CLASSIFICATION	18. POC CLASSIFICATION
19. POC CLASSIFICATION	20. POC CLASSIFICATION	21. POC CLASSIFICATION
22. POC CLASSIFICATION	23. POC CLASSIFICATION	24. POC CLASSIFICATION

POC NAME:
 UNIT NAME:
 PHONE #:
 SIGNATURE:

HARD DRIVE(S) HAVE BEEN REMOVED (optional)
 CPU(S) CONTAINS NO CLASSIFIED, CONFIDENTIAL OR HAZARDOUS MATERIALS (optional)
 "The equipment described by this document meets the disposition requirements in accordance with the DoD Memorandum *Disposition of Unclassified Computer Hard Drives", dated June 4, 2001." (required on or with the 1348-1A)

PREVIOUS EDITION MAY BE USED
 PERFORM (DLA)



How To Turn-In CPUs Without Hard Drives

CPUs Without Hard Drives



The following statement must be on (in block 27 –Additional Data) or with * the 1348-1A:



“The residue identified by this document meets the disposition requirements in accordance with the DoD Memorandum, ‘Disposition of Unclassified Computer Hard Drives,’ dated June 4, 2001.”

The DTID should also include:

Print name, rank/grade and signature of individual certifying the above information

Optional statements in block 27:

- Hard Drives(s) has been removed.
- Statement or letter stating CPU contains no classified, confidential or hazardous material.

* Currently ETID does not allow insertion of this statement on the DTID

CPUs Without Hard Drives



Ensure the hard drive is in fact removed

Label CPU chassis/housing, use suggested DL Form 2500



Remove memory sticks from other forms of computer equipment, i.e., handheld computers (e.g. palm pilots, organizers, etc.)

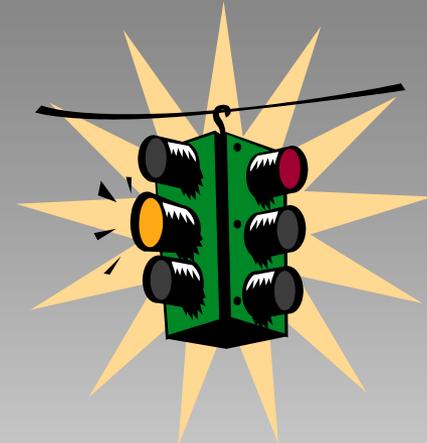


Internal devices i.e., graphic, sound, network or controller cards, may stay in the CPU.

CPU's Without Hard Drives



Ensure the following computer medias & cards are also removed from all turn-in computer equipment:



Compact Flash Cards

CD-ROM Media

Secure Data Cards

Smart Card Media

Micro-drives

Multi-media Cards

Memory Sticks

PCMCIA Cards

Back-up Tapes

Floppy Diskettes

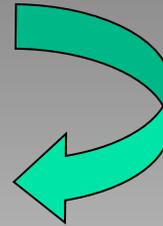
Zip Media



CPU's Without Hard Drives



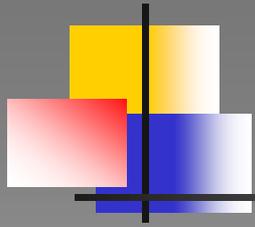
A DL Form 2500 is the suggested label to use on all CPUs.



CERTIFICATION OF HARD DRIVE DISPOSITION	
<input type="checkbox"/>	Check if hard drive or similar data storage components have been removed.
<i>This certifies this hard drive:</i>	
Serial No. _____	Barcode No. _____
Make/Model. _____	
<i>was Overwritten / Degaussed / Destroyed in accordance with DoD Memo dated June 4, 2001, "Disposition of Unclassified DOD Computer Hard Drives"</i>	
<i>on _____ (Date)</i>	
Software /Degausser _____ <i>(Manufacturer, Product Version, Date)</i>	
Method of Destruction _____ <i>(e.g., approved metal destruction facility)</i>	
DTID No. / Hand Receipt No. _____	
Generator Name _____	
Phone _____	Email _____
Printed Name _____	Rank/Grade _____
Signature _____	Date _____
DLA FORM 2500, APR 2013 (Replaces all similar forms)	



NOTE: When hard drive is removed, use chassis serial number.



How To Turn-In CPUs **With** Hard Drives

CPUs **With** Hard Drives



Ensure the hard drive has been degaussed or overwritten IAW the DoD Memo “*Disposition of Unclassified Computer Hard Drives*,” dated June 4, 2001.

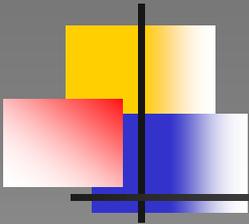


Label CPU chassis/housing, use DL Form 2500 or equivalent.

Ensure hard drives from other forms of computer equipment, i.e., notebooks, desktops, laptops, and docking stations are degaussed or over-written.



Internal Devices i.e., graphic, sound, networks or controller cards, may stay in the CPU.

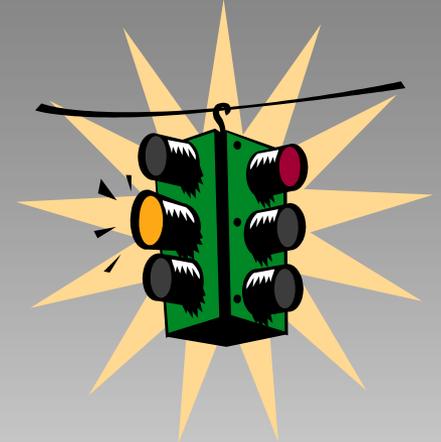


CPU's **With** Hard Drives



Ensure the following computer medias & cards are also removed from all turn-in computer equipment:

Compact Flash Cards



CD-ROM Media

Secure Data Cards

Smart Card Media

Multi-media Cards

Memory Sticks

Micro-drives

PCMCIA Cards

Back-up Tapes

Floppy Diskettes

Zip Media



CPUs **With** Hard Drives



The following statement must be on (in block 27 – Additional Data) or with * the 1348-1A :



“The residue identified by this document meets the disposition requirements in accordance with the DoD Memorandum, ‘Disposition of Unclassified Computer Hard Drives,’ dated June 4, 2001.”

 **The DTID should also include:**

Print name, rank/grade and signature of individual certifying the above information

* Currently ETID does not allow insertion of this statement on the ETID.

CPUs With Hard Drives



A DL Form 2500 label



NOTE: When using this form attached to the hard drive itself, indicate the serial number for the actual hard drive.

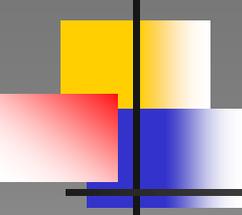
If the hard drive is still left in the CPU, it is not necessary to list the serial number. This avoids unnecessary work and does not lead to destruction of otherwise useful computers that can be donated to schools or other qualified worthy causes.

CERTIFICATION OF HARD DRIVE DISPOSITION	
<input type="checkbox"/> Check if hard drive or similar data storage components have been removed.	
<i>This certifies this hard drive:</i>	
Serial No. _____	Barcode No. _____
Make/Model _____	
<i>was Overwritten / Degaussed / Destroyed in accordance with DoD Memo dated June 4, 2001, "Disposition of Unclassified DOD Computer Hard Drives"</i>	
<i>on</i> _____ <i>(Date)</i>	
Software /Degausser _____	(Manufacturer, Product Version, Date)
Method of Destruction _____	(e.g., approved metal destruction facility)
DTID No. / Hand Receipt No. _____	
Generator Name _____	
Phone _____	Email _____
Printed Name _____	Rank/Grade _____
Signature _____	Date _____
DLA FORM 2500, APR 2013 (Replaces all similar forms)	

Printable Hard Drive Certification Form: [DL Form 2500.pdf](#).

The DL Form 2500 .pdf form is sized so it can be printed on sticky labels, Avery Label 5164 or 'PRES-a-ply' Label 30604. There are 6 labels, at 3.5" x 4" per sheet.

DLA developed an optional label, based on ASD Memo, Attachment 4, dated 04 June 2001, that also contains a block to check if turning in chassis' w/hard drive(s) removed. It can be printed on sticky labels, i.e., Avery 5164 or Pres-a-ply 30604.



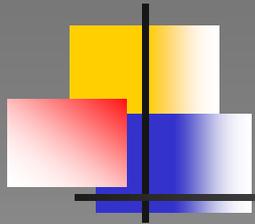
CPUs **With** Hard Drives



- CPUs with hard drives installed must have all data permanently removed prior to being removed from DOD custody.

- [OSD Memo for Disposition of Unclassified DoD Computer Hard Drives](#)
- [NSA Manual for Storage Device Declassification](#) (Sanitizing, declassification and release)
- [Degaussers - National Security Agency \(NSA\) Evaluated Products List](#)
- [DOD 5220.22-M](#) (National Industrial Security Program Operating Manual)

- There are many commercial software programs and hardware that meet DOD requirements. Ensure that the method used to sanitize your hard drives is in compliance with DOD 5220.22 and the above publications.



Hard Drive Turn-In

Hard Drive Turn-In



A filled-out DL Form 2500 or equivalent is required on all hard drives.

(old DLIS 1867 shown in picture to right) →



The hard drive serial number!

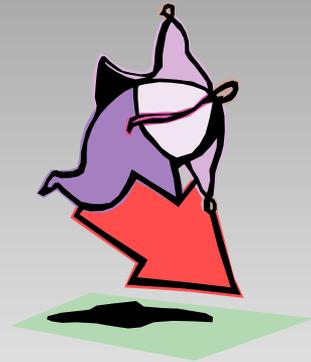
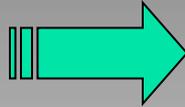
If the hard drive is still left in the CPU, it is not necessary to list the serial number.

CERTIFICATION OF HARD DRIVE DISPOSITION	
This certifies this hard drive: <input type="checkbox"/> Check if Hard Drive Has Been Removed	
Serial No. 88L14575	Barcode No.
Make and Model Toshiba MK4806MAV	
Was overwritten Degaussed/Destroyed in accordance with DoD Memo dated June 4, 2001, Disposition of Unclassified DoD Computer Hard Drives, On (date) 19 NOV 28 03	
Software or Degausser Used Ontrack DataEraser V2.82 <small>(Manufacturer, product version, date used)</small>	
OR <small>(e.g., approved metal destruction facility)</small>	
Method of Destruction	
Printed Name Roger L. Groves	Rank/Grade CW3/W3
Signature <i>Roger L. Groves</i>	Date 19 NOV 28 03
DLIS FORM 1867, MAR 2002	

Hard Drive Turn-In



A DLForm 2500 label



CERTIFICATION OF HARD DRIVE DISPOSITION	
<input type="checkbox"/>	Check if hard drive or similar data storage components have been removed.
<i>This certifies this hard drive:</i>	
Serial No. _____	Barcode No. _____
Make/Model. _____	
<i>was Overwritten / Degaussed / Destroyed in accordance with DoD Memo dated June 4, 2001, "Disposition of Unclassified DOD Computer Hard Drives"</i>	
<i>on</i> _____ <i>(Date)</i>	
Software /Degausser _____	<i>(Manufacturer, Product Version, Date)</i>
Method of Destruction _____	<i>(e.g., approved metal destruction facility)</i>
DTID No. / Hand Receipt No. _____	
Generator Name _____	
Phone _____	Email _____
Printed Name _____	Rank/Grade _____
Signature _____	Date _____
DLA FORM 2500, APR 2013 (Replaces all similar forms)	

PDF form: [DL Form 2500 - Certification of Hard Drive Disposition.](#)

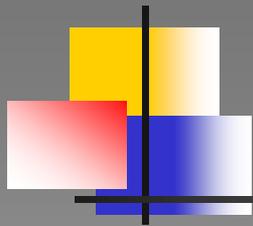
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DLA developed an optional label, based on ASD Memo, Attachment 4, dated 04 June 2001, that also contains a block to check if turning in chassis' w/hard drive(s) removed. It can be printed on sticky labels, i.e., Avery 5164 or Pres-a-ply 30604.

New and Unused Hard Drives



- ✓ **New Hard Drives (in un-broken packaging). No labeling or certification requirements exist.**
- ✓ **Unused Hard Drives (not in original packaging). The ETID/DTID must contain a signed certification such as “Hard Drive(s) has/have not been used.”**



All Other Computer Related Devices

Hard Drive Turn-In



A label is not required if hard drive is *destroyed* and turned in as *scrap*.

The following statement must be on/or with the DTID if the generator requires verification that the hard drives were turned in to the DRMO as scrap:

“The residue, identified by this document, is derived from the processing of computer hard drives based on the requirements of the Assistant Secretary of Defense letter dated June 4, 2001, subject, ‘Disposition of Unclassified DoD Computer Hard Drives.’”

- Complete standard fields:**
- ✓ Box 2 - SHIPPED FROM BLOCK
 - ✓ Field 24 - DOCUMENT NUMBER
 - ✓ Field 26 - POC Information
- Not required:**
Qty, Price, NSN Annotation

1. COUNTRY	2. SHIP FROM	3. SHIP TO	4. UNIT PRICE	5. COLLARS	6. CS	7. TOTAL PRICE	8. SHIP FROM	9. SHIP TO
10. DRMO	11. UNIT PRICE	12. COLLARS	13. CS	14. TOTAL PRICE	15. SHIP FROM	16. SHIP TO	17. DRMO	18. K-TOWN
19. SG4070	20. UNIT PRICE	21. COLLARS	22. CS	23. TOTAL PRICE	24. SHIP FROM	25. SHIP TO	26. DRMO	27. K-TOWN
28. SG4070	29. UNIT PRICE	30. COLLARS	31. CS	32. TOTAL PRICE	33. SHIP FROM	34. SHIP TO	35. DRMO	36. K-TOWN
37. SG4070	38. UNIT PRICE	39. COLLARS	40. CS	41. TOTAL PRICE	42. SHIP FROM	43. SHIP TO	44. DRMO	45. K-TOWN
46. SG4070	47. UNIT PRICE	48. COLLARS	49. CS	50. TOTAL PRICE	51. SHIP FROM	52. SHIP TO	53. DRMO	54. K-TOWN
55. SG4070	56. UNIT PRICE	57. COLLARS	58. CS	59. TOTAL PRICE	60. SHIP FROM	61. SHIP TO	62. DRMO	63. K-TOWN
64. SG4070	65. UNIT PRICE	66. COLLARS	67. CS	68. TOTAL PRICE	69. SHIP FROM	70. SHIP TO	71. DRMO	72. K-TOWN
73. SG4070	74. UNIT PRICE	75. COLLARS	76. CS	77. TOTAL PRICE	78. SHIP FROM	79. SHIP TO	80. DRMO	81. K-TOWN
82. SG4070	83. UNIT PRICE	84. COLLARS	85. CS	86. TOTAL PRICE	87. SHIP FROM	88. SHIP TO	89. DRMO	90. K-TOWN
91. SG4070	92. UNIT PRICE	93. COLLARS	94. CS	95. TOTAL PRICE	96. SHIP FROM	97. SHIP TO	98. DRMO	99. K-TOWN
100. SG4070	101. UNIT PRICE	102. COLLARS	103. CS	104. TOTAL PRICE	105. SHIP FROM	106. SHIP TO	107. DRMO	108. K-TOWN
109. SG4070	110. UNIT PRICE	111. COLLARS	112. CS	113. TOTAL PRICE	114. SHIP FROM	115. SHIP TO	116. DRMO	117. K-TOWN
118. SG4070	119. UNIT PRICE	120. COLLARS	121. CS	122. TOTAL PRICE	123. SHIP FROM	124. SHIP TO	125. DRMO	126. K-TOWN
127. SG4070	128. UNIT PRICE	129. COLLARS	130. CS	131. TOTAL PRICE	132. SHIP FROM	133. SHIP TO	134. DRMO	135. K-TOWN
136. SG4070	137. UNIT PRICE	138. COLLARS	139. CS	140. TOTAL PRICE	141. SHIP FROM	142. SHIP TO	143. DRMO	144. K-TOWN
145. SG4070	146. UNIT PRICE	147. COLLARS	148. CS	149. TOTAL PRICE	150. SHIP FROM	151. SHIP TO	152. DRMO	153. K-TOWN
154. SG4070	155. UNIT PRICE	156. COLLARS	157. CS	158. TOTAL PRICE	159. SHIP FROM	160. SHIP TO	161. DRMO	162. K-TOWN
163. SG4070	164. UNIT PRICE	165. COLLARS	166. CS	167. TOTAL PRICE	168. SHIP FROM	169. SHIP TO	170. DRMO	171. K-TOWN
172. SG4070	173. UNIT PRICE	174. COLLARS	175. CS	176. TOTAL PRICE	177. SHIP FROM	178. SHIP TO	179. DRMO	180. K-TOWN
181. SG4070	182. UNIT PRICE	183. COLLARS	184. CS	185. TOTAL PRICE	186. SHIP FROM	187. SHIP TO	188. DRMO	189. K-TOWN
190. SG4070	191. UNIT PRICE	192. COLLARS	193. CS	194. TOTAL PRICE	195. SHIP FROM	196. SHIP TO	197. DRMO	198. K-TOWN
199. SG4070	200. UNIT PRICE	201. COLLARS	202. CS	203. TOTAL PRICE	204. SHIP FROM	205. SHIP TO	206. DRMO	207. K-TOWN
208. SG4070	209. UNIT PRICE	210. COLLARS	211. CS	212. TOTAL PRICE	213. SHIP FROM	214. SHIP TO	215. DRMO	216. K-TOWN
217. SG4070	218. UNIT PRICE	219. COLLARS	220. CS	221. TOTAL PRICE	222. SHIP FROM	223. SHIP TO	224. DRMO	225. K-TOWN
226. SG4070	227. UNIT PRICE	228. COLLARS	229. CS	230. TOTAL PRICE	231. SHIP FROM	232. SHIP TO	233. DRMO	234. K-TOWN
235. SG4070	236. UNIT PRICE	237. COLLARS	238. CS	239. TOTAL PRICE	240. SHIP FROM	241. SHIP TO	242. DRMO	243. K-TOWN
244. SG4070	245. UNIT PRICE	246. COLLARS	247. CS	248. TOTAL PRICE	249. SHIP FROM	250. SHIP TO	251. DRMO	252. K-TOWN
253. SG4070	254. UNIT PRICE	255. COLLARS	256. CS	257. TOTAL PRICE	258. SHIP FROM	259. SHIP TO	260. DRMO	261. K-TOWN
262. SG4070	263. UNIT PRICE	264. COLLARS	265. CS	266. TOTAL PRICE	267. SHIP FROM	268. SHIP TO	269. DRMO	270. K-TOWN
271. SG4070	272. UNIT PRICE	273. COLLARS	274. CS	275. TOTAL PRICE	276. SHIP FROM	277. SHIP TO	278. DRMO	279. K-TOWN
280. SG4070	281. UNIT PRICE	282. COLLARS	283. CS	284. TOTAL PRICE	285. SHIP FROM	286. SHIP TO	287. DRMO	288. K-TOWN
289. SG4070	290. UNIT PRICE	291. COLLARS	292. CS	293. TOTAL PRICE	294. SHIP FROM	295. SHIP TO	296. DRMO	297. K-TOWN
298. SG4070	299. UNIT PRICE	300. COLLARS	301. CS	302. TOTAL PRICE	303. SHIP FROM	304. SHIP TO	305. DRMO	306. K-TOWN
307. SG4070	308. UNIT PRICE	309. COLLARS	310. CS	311. TOTAL PRICE	312. SHIP FROM	313. SHIP TO	314. DRMO	315. K-TOWN
316. SG4070	317. UNIT PRICE	318. COLLARS	319. CS	320. TOTAL PRICE	321. SHIP FROM	322. SHIP TO	323. DRMO	324. K-TOWN
325. SG4070	326. UNIT PRICE	327. COLLARS	328. CS	329. TOTAL PRICE	330. SHIP FROM	331. SHIP TO	332. DRMO	333. K-TOWN
334. SG4070	335. UNIT PRICE	336. COLLARS	337. CS	338. TOTAL PRICE	339. SHIP FROM	340. SHIP TO	341. DRMO	342. K-TOWN
343. SG4070	344. UNIT PRICE	345. COLLARS	346. CS	347. TOTAL PRICE	348. SHIP FROM	349. SHIP TO	350. DRMO	351. K-TOWN
352. SG4070	353. UNIT PRICE	354. COLLARS	355. CS	356. TOTAL PRICE	357. SHIP FROM	358. SHIP TO	359. DRMO	360. K-TOWN
361. SG4070	362. UNIT PRICE	363. COLLARS	364. CS	365. TOTAL PRICE	366. SHIP FROM	367. SHIP TO	368. DRMO	369. K-TOWN
370. SG4070	371. UNIT PRICE	372. COLLARS	373. CS	374. TOTAL PRICE	375. SHIP FROM	376. SHIP TO	377. DRMO	378. K-TOWN
379. SG4070	380. UNIT PRICE	381. COLLARS	382. CS	383. TOTAL PRICE	384. SHIP FROM	385. SHIP TO	386. DRMO	387. K-TOWN
388. SG4070	389. UNIT PRICE	390. COLLARS	391. CS	392. TOTAL PRICE	393. SHIP FROM	394. SHIP TO	395. DRMO	396. K-TOWN
397. SG4070	398. UNIT PRICE	399. COLLARS	400. CS	401. TOTAL PRICE	402. SHIP FROM	403. SHIP TO	404. DRMO	405. K-TOWN
406. SG4070	407. UNIT PRICE	408. COLLARS	409. CS	410. TOTAL PRICE	411. SHIP FROM	412. SHIP TO	413. DRMO	414. K-TOWN
415. SG4070	416. UNIT PRICE	417. COLLARS	418. CS	419. TOTAL PRICE	420. SHIP FROM	421. SHIP TO	422. DRMO	423. K-TOWN
424. SG4070	425. UNIT PRICE	426. COLLARS	427. CS	428. TOTAL PRICE	429. SHIP FROM	430. SHIP TO	431. DRMO	432. K-TOWN
433. SG4070	434. UNIT PRICE	435. COLLARS	436. CS	437. TOTAL PRICE	438. SHIP FROM	439. SHIP TO	440. DRMO	441. K-TOWN
442. SG4070	443. UNIT PRICE	444. COLLARS	445. CS	446. TOTAL PRICE	447. SHIP FROM	448. SHIP TO	449. DRMO	450. K-TOWN
451. SG4070	452. UNIT PRICE	453. COLLARS	454. CS	455. TOTAL PRICE	456. SHIP FROM	457. SHIP TO	458. DRMO	459. K-TOWN
460. SG4070	461. UNIT PRICE	462. COLLARS	463. CS	464. TOTAL PRICE	465. SHIP FROM	466. SHIP TO	467. DRMO	468. K-TOWN
469. SG4070	470. UNIT PRICE	471. COLLARS	472. CS	473. TOTAL PRICE	474. SHIP FROM	475. SHIP TO	476. DRMO	477. K-TOWN
478. SG4070	479. UNIT PRICE	480. COLLARS	481. CS	482. TOTAL PRICE	483. SHIP FROM	484. SHIP TO	485. DRMO	486. K-TOWN
487. SG4070	488. UNIT PRICE	489. COLLARS	490. CS	491. TOTAL PRICE	492. SHIP FROM	493. SHIP TO	494. DRMO	495. K-TOWN
496. SG4070	497. UNIT PRICE	498. COLLARS	499. CS	500. TOTAL PRICE	501. SHIP FROM	502. SHIP TO	503. DRMO	504. K-TOWN
505. SG4070	506. UNIT PRICE	507. COLLARS	508. CS	509. TOTAL PRICE	510. SHIP FROM	511. SHIP TO	512. DRMO	513. K-TOWN
514. SG4070	515. UNIT PRICE	516. COLLARS	517. CS	518. TOTAL PRICE	519. SHIP FROM	520. SHIP TO	521. DRMO	522. K-TOWN
523. SG4070	524. UNIT PRICE	525. COLLARS	526. CS	527. TOTAL PRICE	528. SHIP FROM	529. SHIP TO	530. DRMO	531. K-TOWN
532. SG4070	533. UNIT PRICE	534. COLLARS	535. CS	536. TOTAL PRICE	537. SHIP FROM	538. SHIP TO	539. DRMO	540. K-TOWN
541. SG4070	542. UNIT PRICE	543. COLLARS	544. CS	545. TOTAL PRICE	546. SHIP FROM	547. SHIP TO	548. DRMO	549. K-TOWN
550. SG4070	551. UNIT PRICE	552. COLLARS	553. CS	554. TOTAL PRICE	555. SHIP FROM	556. SHIP TO	557. DRMO	558. K-TOWN
559. SG4070	560. UNIT PRICE	561. COLLARS	562. CS	563. TOTAL PRICE	564. SHIP FROM	565. SHIP TO	566. DRMO	567. K-TOWN
568. SG4070	569. UNIT PRICE	570. COLLARS	571. CS	572. TOTAL PRICE	573. SHIP FROM	574. SHIP TO	575. DRMO	576. K-TOWN
577. SG4070	578. UNIT PRICE	579. COLLARS	580. CS	581. TOTAL PRICE	582. SHIP FROM	583. SHIP TO	584. DRMO	585. K-TOWN
586. SG4070	587. UNIT PRICE	588. COLLARS	589. CS	590. TOTAL PRICE	591. SHIP FROM	592. SHIP TO	593. DRMO	594. K-TOWN
595. SG4070	596. UNIT PRICE	597. COLLARS	598. CS	599. TOTAL PRICE	600. SHIP FROM	601. SHIP TO	602. DRMO	603. K-TOWN
604. SG4070	605. UNIT PRICE	606. COLLARS	607. CS	608. TOTAL PRICE	609. SHIP FROM	610. SHIP TO	611. DRMO	612. K-TOWN
613. SG4070	614. UNIT PRICE	615. COLLARS	616. CS	617. TOTAL PRICE	618. SHIP FROM	619. SHIP TO	620. DRMO	621. K-TOWN
622. SG4070	623. UNIT PRICE	624. COLLARS	625. CS	626. TOTAL PRICE	627. SHIP FROM	628. SHIP TO	629. DRMO	630. K-TOWN
631. SG4070	632. UNIT PRICE	633. COLLARS	634. CS	635. TOTAL PRICE	636. SHIP FROM	637. SHIP TO	638. DRMO	639. K-TOWN
640. SG4070	641. UNIT PRICE	642. COLLARS	643. CS	644. TOTAL PRICE	645. SHIP FROM	646. SHIP TO	647. DRMO	648. K-TOWN
649. SG4070	650. UNIT PRICE	651. COLLARS	652. CS	653. TOTAL PRICE	654. SHIP FROM	655. SHIP TO	656. DRMO	657. K-TOWN
658. SG4070	659. UNIT PRICE	660. COLLARS	661. CS	662. TOTAL PRICE	663. SHIP FROM	664. SHIP TO	665. DRMO	666. K-TOWN
667. SG4070	668. UNIT PRICE	669. COLLARS	670. CS	671. TOTAL PRICE	672. SHIP FROM	673. SHIP TO	674. DRMO	675. K-TOWN
676. SG4070	677. UNIT PRICE	678. COLLARS	679. CS	680. TOTAL PRICE	681. SHIP FROM	682. SHIP TO	683. DRMO	684. K-TOWN
685. SG4070	686. UNIT PRICE	687. COLLARS	688. CS	689. TOTAL PRICE	690. SHIP FROM	691. SHIP TO	692. DRMO	693. K-TOWN
694. SG4070	695. UNIT PRICE	696. COLLARS	697. CS	698. TOTAL PRICE	699. SHIP FROM	700. SHIP TO	701. DRMO	702. K-TOWN
703. SG4070	704. UNIT PRICE	705. COLLARS	706. CS	707. TOTAL PRICE	708. SHIP FROM	709. SHIP TO	710. DRMO	711. K-TOWN
712. SG4070	713. UNIT PRICE	714. COLLARS	715. CS	716. TOTAL PRICE	717. SHIP FROM	718. SHIP TO	719. DRMO	720. K-TOWN
721. SG4070	722. UNIT PRICE	723. COLLARS	724. CS	725. TOTAL PRICE	726. SHIP FROM	727. SHIP TO	728. DRMO	729. K-TOWN
730. SG4070	731. UNIT PRICE	732. COLLARS	733. CS	734. TOTAL PRICE	735. SHIP FROM	736. SHIP TO		

Other Computer Related Devices



- ✓ **Monitors**
- ✓ **Printers (toner cartridges must be removed)**
- ✓ **Keyboards**
- ✓ **Speakers**
- ✓ **Modems**
- ✓ **Mouse/Mice**
- ✓ **Plotters (toner cartridges must be removed)**
- ✓ **External Devices**
- ✓ **All others that do not fall under the category of classified, secret, tempest or hazardous waste.**

Other Computer Related Devices



- ✓ Filled-out DD Form 1348-1A or 1348-2
- ✓ No label is required
- ✓ No serial numbers required (unless required by your SA/Supply)



Each NSN, FSG/FSC, type property require it's own DTID (*DD Form 1348-1A or 1348-2*)

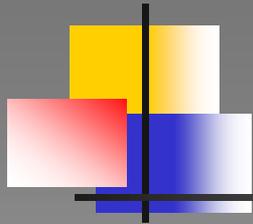


**Find the Federal Supply Class of
your property by using**

H-2 Federal Supply Classifications

**Find information on your property
by using**





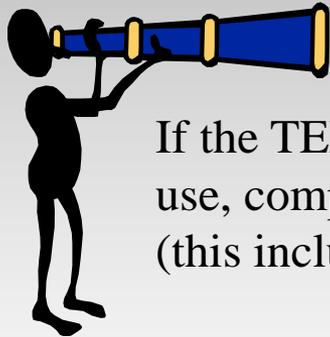
“TEMPEST” Technology Items/Equipment (TTIE)

TTIE



- **DRMS-I 4160.14, Section III, Special Processing**
- **DoD 4160.21-M-V3, Enclosure 3 Appendix, Category 11**

Definition - TEMPEST is a term used to denote measures for preventing compromising emanations (electronic/ electromagnetic) from electrically operated devices. More simply put, TTIE has been manufactured with additional devices built in to prevent monitoring.



Identifying TTIE:

If the TEMPEST application is to an item which is specifically designed for military use, complete destruction to preclude restoration as an item for its original function (this includes both entire end items and individual components, as applicable).

If the TEMPEST application is to a commercially available item, e.g., IBM-XMT or AT personal computer, the generating activity will sanitize the equipment of all classified/sensitive data and software prior to turn-in to the Disposition Service Site. The turn-in document will be annotated that item has TEMPEST application and has been sanitized prior to turn-in. These items will then be considered Strategic List Items and incorporate all appropriate controls.

TTIE



The following indicators may assist in the identification of TEMPEST Technology Items/Equipment (TTIE):

Documentation sometimes is marked with the word “*TEMPEST*”.

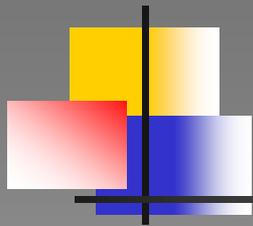
Attached SF Form 120, Reports of Excess Personal Property, cleared by DISA may reflect IT is “*TEMPEST*”.

Review of data plate on rear of property reveals the word “*TEMPEST*”.

Equipment is embossed with “*TEMPEST warnings*”.

Manufacturer *model number* puts the letter “**T**” within the number, e.g., CPT Corp., Model 8000T.

Tags may be glued to equipment stating, “*This machine processes up to top secret*”, or lower classification such as *confidential*.



Web Links

Web Links



[-Disposition Services Home Page](#)

[-Publications](#): This web page contains Disposition Services' and other pertinent publications. Usually in a pdf format. 

[-Federal Supply Classification Handbook \(H2\)](#) look up FSC/LSN (4 first numbers of an NSN)

[-OSD Memo for Disposition Of Unclassified DOD Computer Hard Drives](#)

[-WebFlis](#) locates NSN using Part Number. Also provides property information

[- NSA Central Security Service Home Page](#): use search function to find pertinent information security regulations and approved vendor lists

[- Defense Information Systems Agency](#) (DISA) Approved IA product listings & Certifications

[- U.S Department of Defense Home Page](#)