



DEFENSE LOGISTICS AGENCY
HEADQUARTERS
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FORT BELVOIR, VIRGINIA 22060-6221

IN REPLY
REFER TO -M

JUL 21 2010

MEMORANDUM FOR ALL DISTRIBUTION FACILITIES MANAGERS

SUBJECT: SAFETY FOOTWEAR POLICY

Attached for your information is our Safety Footwear Policy which I have reviewed and am reissuing dated July 2010.

The reissue replaces previous procedures and other memoranda concerning safety footwear. Our Safety & Health Manager, Mr. Jason Boynton, shall be responsible for the overall operation and administration of this program.

Distribution Facility Managers are directed to add this revised program to their user library and discuss the contents during a periodic safety meeting.

Should you have any questions please contact Jason Boynton at (703) 767-7592.

A handwritten signature in blue ink that reads "Ronnie Favors".

RONNIE FAVORS
Administrator,
DLA Strategic Materials

Attachment

July 2010

MEMORANDUM FOR: Distribution Facilities Managers

SUBJECT: Safety Footwear Policy

Introduction

The Occupational Safety and Health Administration in 29 CFR 1910.136(a) reads as follows:

"The employer shall ensure that each affected employee uses protective footwear when working in areas where there is a danger of foot injuries due to falling or rolling objects, or objects piercing the sole, and where such employee's feet are exposed to electrical hazards."

Policy

Our personnel including HQ staff working in occupations or participating in operations requiring safety footwear, including but not limited to warehousing, inspection, facilities and grounds maintenance, are to be issued safety footwear that meets ANSI 241 -91 "Personal Protection Protective Footwear" at no cost to the employee.

In addition to meeting ANSI 241-91, when ordering safety footwear, the following shall apply:

If the employees are to be engaged in work which requires them to climb metals stacks, or ore piles, or in warehousing operations, or operation of materials handling equipment, they shall be issued safety footwear with non-slip soles which affords them ankle protection (6 inch boot or higher). If the work involves metals stacking, then only lace-up work boots to which metatarsal guards can be attached shall be issued.

General Supply Specialists not involved in the above cited activities are authorized low quarter safety footwear that have non-slip soles.

Personnel are to be given personal preference as to specific style of safety footwear so long as it meets the requirements previously stated for ankle protection and non-slip soles.

Management personnel are authorized dress-style safety footwear due to their dual roles (office and field). In areas where cold temperatures are encountered, the issuance of insulated shoes is authorized.

The purchase of two pairs of safety footwear annually, one insulated and one un-insulated, is authorized.

Responsibility

Distribution facilities managers are responsible for ensuring footwear protection is provided for their employees. Restriction of styles will be governed by job assignment, classification and duties that will be performed by each individual.

Employees are responsible for the proper use and maintenance of assigned footwear.