

Invitation for Bid – Recyclable Materials

08 February 2016

The Texas Military Department (TMD) sells scrap material direct to the public through the Qualified Recycling Program (QRP) located at Camp Mabry, in Austin, Texas. All material is valued by material weight and sold as scrap to the highest bidder.

INSTRUCTIONS

Review the Item Description(s), Purchase Specifications, Purchaser agreement, and General Provisions provided in this document. Interested bidders should return the Invitation for Bid sheet, including their bid and contact information to the issuing QRP coordinator. Bidders may bid on one or more items.

The QRP coordinator reviews bids after the closing date of the offer and will award the winning bidder in writing.

Invitation to Bid BID NUMBER: S04-16	ISSUED BY: Texas Military Dept. Qualified Recycling Program
Open date: 08 February 2016 Close date: 19 February 2016 – 1630hrs Award date: 22 February 2016 – 1500hrs	ATTN: Eric Morley 2200 West 35 th Street, bldg. 58A TXARNG, Camp Mabry Austin, Texas 78703 Phone: (512) 782-6838 Email: eric.r.morley.nfg@mail.mil
ITEM DESCRIPTION(S)	BID AMOUNT
Item 01: 4,500 lbs scrap steel	Item 01: _____ per pound
Item 02: 3 pallets of scrap plastic	Item 02: _____ per pound
Item 03: 410 lbs scrap copper wire	Item 03: _____ per pound

Bidder Company

Signature of Authorized Agent

Address

Title of Person Signing

City, State, Zip Code

Date of Bid

Telephone Number

Email Address

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ARTICLE I: Purchase Specifications.

1. Please examine the following specifications. The point of contact for this information is Eric Morley at (512) 782-6838 eric.r.morley.nfg@mail.mil.
2. Item details.

<p>Item 01: 4,500 lbs scrap steel Dimensions – 72”L x 36” W x 11.5’ H Total weight – approx. 4,500 lbs. *requires special handling considerations; please contact the QRP coordinator with questions</p>
<p>Item 02: 3 pallets of scrap plastic Approx. Pallet dimensions – 48”L x 50” W x 44” H (varies) Ave. Box weight – approx. 500 lbs. Total weight – approx. 1,502 lbs.</p>
<p>Item 03: 410 lbs scrap insulated copper wire Pallet dimensions – 48”L x 48” W x 25” H Est. copper weight - approx. 246 lbs. Total pallet weight – approx. 410 lbs.</p>

3. Location of recyclable material: Bldg. 58A, behind the PX on Camp Mabry. Hours of operation are Tuesday through Friday, 0700-1600.
4. **By request** the TMD QRP can provide a forklift and driver to assist in loading the Purchaser’s vehicle. There is no loading dock. Loading must be completed prior to 1530 Tuesday through Friday. Loading is not available on weekends and/or State and Federal Holidays.
5. Securing and/or bracing of the load is the sole responsibility of the Purchaser and/or his agent.

ARTICLE II: Purchaser Agreement.

1. The Purchaser agrees to pick up recyclable material within 5 working days of notification (telephonic or e-mail) that a load is ready for shipment.
2. The Purchaser agrees to pay the TMD QRP within 15 days of invoice (monthly invoice) for the above specified recyclable material according to the following schedule:
 - a. Payment sent to:
Camp Mabry (TXD QRP)
ATTN: Eric Morley
2200 West 35th Street, Bldg 58A
Austin, Texas 78703

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b. Payable to: **US TREASURY (Sales Agreement #S04-16). Check must include the following account information “21F3875.1111 041292 APC I414”**

c. Payments made in negotiable instruments, money orders and checks. Checks accepted with a guarantee of credit from issuing bank.

3. Transportation Charges: The Purchaser agrees to provide transportation related to the pickup and or shipment of the recyclable material at no charge to TMD QRP.

ARTICLE III: General Provisions.

1. Default. If the Purchaser fails to pay for and or remove the recyclable material within the time allowed by this agreement, TMD QRP will send the Purchaser a default notice that must be cured within 10 days from mailing date. If Purchaser fails to cure default within the stated period, the Purchaser shall lose all rights, title and interest, which he may otherwise have acquired in and to such property as to which a default has occurred.

2. Weight Certification. Purchaser will provide TMD QRP with a certified product weight after delivery.

3. Insurance. The purchase/ representative shall be required to provide and maintain during the entire period of this contract the motor vehicle liability and bodily injury insurance as required by State and local laws.

4. Recycle Property. The purchaser or representative shall arrange with the QRP coordinator for use of the facility and any government furnished equipment available for services. Purchaser/representative shall not make changes to TMD QRP owned facility or equipment. Should the purchaser/representative desire to make changes the purchaser shall present the proposed change to the POC in writing. The POC will respond in a timely matter.

5. Confidentiality. Any and all information made available to the purchaser/representatives as a result of this contract, shall be kept confidential. Purchaser will take all pertinent steps to ensure all information contained in/on recyclable material be protected from viewing or dissemination. Failure to comply with this provision is a basis for termination of the contract.

6. Contract is subject to immediate termination if TMD QRP receives two (2) or more valid, written complaints from Commanders and/or professional staff about the purchaser or its representatives, to include but not limited to: rudeness, lack of knowledge of recyclable materials, excessive tardiness, and failure to appear on schedule days. We reserve the right to direct removal of the purchaser under this contract for misconduct, violation of confidentiality, security reasons, or whose presence has been detrimental to the interests of TMD QRP.

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7. Transportation. The purchaser/representative must possess a valid driver's license, insurance and vehicle registration in order to access Camp Mabry.
8. Indemnification. Purchaser/representative agree to hold and save harmless at all times the State of Texas (including TMD QRP, its agents, representative, and employees) against any and all claims, demands, suits, judgments, costs, charges, and expenses arising out of or in connection with any loss, damage or injury resulting from the negligence or other fault of the purchaser, its agents, representatives, and employees. The purchaser will release the State of Texas and TMD QRP from any and all liability from loss or damage to property and merchandise used by the purchaser or its representatives in the operation of this event due to theft, fire, storm, flood, and damage or destruction through any force of nature or otherwise.
9. Damages. The purchaser shall be financially responsible for any damages to the premises/building resulting from acts of omission or errors of the purchaser and their employees/representatives. Any acts of vandalism or theft shall be reported immediately to the installation Provost Marshall and TMD QRP personnel. TMD QRP shall not be responsible or liable for the purchaser/representatives property.
10. Point of contact for questions is Eric Morley (512) 782-6838.