

**FOUO - Privacy Act Protected Information**

**OVERSEAS EMPLOYMENT AGREEMENT ASSIGNMENT  
TO A FOREIGN AREA**

**(Please read the instructions at the end of this document for sending this document forward to your servicing Human Resources representative)**

This agreement must be signed by an employee serving on a career or career-conditional appointment selected for assignment to a position in a foreign area.

**Name:** \_\_\_\_\_

1. This document represents an agreement between the Defense Logistics Agency and the undersigned and becomes effective upon my assignment to:

**Position Title** \_\_\_\_\_

**Series and Grade** \_\_\_\_\_

**Location** \_\_\_\_\_

2. By accepting this assignment to a foreign area, I understand and agree to the following:

a. My initial period of foreign service is limited to the established tour of duty for the area to which assigned. Any extension beyond the initial period of foreign service is subject to management approval and my concurrence. Any prior DoD Appropriated Fund foreign service not interrupted by the required 2 year period of residence in the United States or non-foreign area will reduce the allowable period of service I am authorized employment in a position subject to the DoD five-year foreign area limitation policy.

b. If I am authorized, and elect to exercise renewal agreement travel for the purpose of serving a subsequent tour of duty in the same or another foreign area, my period of service will then be limited to the prescribed tour required by such agreement. Any extension beyond that period is subject to management's approval and my concurrence.

c. My foreign service will be limited by DoD policy which limits foreign area service of employees assigned to positions subject to the policy to a period of five years.

d. When notified that my foreign service will not be extended beyond the initial or subsequent tour of duty, or when advised that my return is required because of the DoD rotation policy, I agree to request return assignment by applying to exercise my return rights, or, if those rights have expired, by registration in the DoD Priority Placement Program (PPP). Further, I agree to accept the position offered from such application or registration that will fulfill my obligation to return from the foreign area. I understand that procedures for return placement through the DoD PPP are established in accordance with the DoD PPP Operations Manual and DLA guidance which requires mandatory expansion of the PPP registration to include all DoD activities in the Continental United States (CONUS) after the initial 6-month registration period.

3. I understand that I have been granted return rights to my former position of

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(Title and Grade)

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(City or Geographic Area) (Name of DLA activity)

I understand that I must satisfactorily complete the required period of overseas service established for the area to which I am assigned. I understand that I must apply to exercise my return rights. In order to assure availability of return transportation at the time I desire to exercise my return rights, and to provide sufficient advance notice to the activity to which my return rights apply, I will notify my servicing DHRS Service Center at least 90 days in advance of the date I wish to depart from the overseas area. Any early release from the period specified in my transportation agreement must be approved by the overseas activity. Unless terminated for a reason listed below, I understand my return rights expire five years after my assignment overseas, unless an extension is granted. Return rights are terminated earlier for any of the following reasons:

- a. Resignation.
- b. Separation for cause.
- c. Assignment to any DoD activity in CONUS or Hawaii.
- d. Transfer to any agency outside DoD.
- e. Failure to accept the position to which return rights applies.

4. If my former position does not exist when I exercise my return rights, I understand I will be returned to a vacant position at the same grade level or pay band equivalent as that to which I have return rights or to a position at the same grade level or pay band equivalent which has been established for 90 days. If I am returned to a position established for 90 days, I understand that I will be placed in a continuing position (for which I qualify), at that grade or pay band equivalent if a position becomes available during that period. Otherwise, my assignment rights beyond that 90-day period will be determined by reduction-in-force (RIF) procedures. I also understand that my return rights may be transferred to a different geographic area in the event the function to which my return rights apply is transferred, or if my former activity has been deactivated.

5. I understand and accept the conditions established in this agreement. I understand that failure to request and accept return assignment as I have agreed to do in paragraph 2 above may result in my involuntary separation from Defense Logistics Agency employment.

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Date

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Signature of Employee

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Date

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Signature of Placement Officer

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Instructions: The content from this form must be provided to your servicing Human Resources representative. It must have the header and footer on this document: FOUO – Privacy Act Protected Information. If you have a Common Access Card computer, encrypt the document to send via email. Be sure to have Content contains PII in the subject line. If you are going to send via FAX, ensure the document contains the header and footer: FOUO – Privacy Act Protected Information. Ensure there is a cover sheet (DLA form 1880 ) [Privacy Act Cover Sheet](#) (to be printed on green paper). Call your servicing HR representative to ensure they received the FAX.

August 2012

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